

City of Townsend
Commission Meeting Minutes
For
April 17, 2012

Attendance: Attending the meeting was Mayor Pat Jenkins, Vice Mayor Ron Palewski, Commissioner Becky Headrick, Commissioner Michael Talley, Commissioner David Wietlisbach, Police Chief Ron Suttles, Recorder Shelia Moss, Fire Chief Don Stallions, Charles King, Tim Byrd, Teresa Culp, Tammy & Randy Shuler, and Mary Ann Ashworth.

Called Beer Board Meeting: Vice Mayor Palewski opened the Beer Board meeting at 7:00 pm. He explained that an On Premise Permit application has been submitted by Mrs. Sue White for Timbers Restaurant. He mentioned that Chief Suttles performed the background check which, came back clear. There was some discussion regarding this application. Mayor Jenkins made a motion to approve an On Premise permit for Timbers Restaurant. Commissioner Talley seconded and the motion passed with 5 yea votes.

There being no further business, the Called Beer Board Meeting was closed at 7:06 pm.

Regular Commission Meeting

Pledge: Mayor Jenkins opened the meeting with the Pledge of Allegiance at 7:07 pm.

Minutes: A motion to approve the March 20, 2012 minutes pending a correction of Ordinance number under the New Business section was made by Vice Mayor Palewski. Commissioner Headrick seconded and the March 20, 2012 minutes passed with 3 yea votes. Mayor Jenkins and Commissioner Talley abstained.

Finance Report: Recorder Moss informed the Commission that the City has received it's valuation from the Tennessee Consolidated Retirement System (TCRS). She reported that the City's contribution rate is being raised from 12.65% to 12.94% effective July 1, 2012. Commissioner Talley made a motion to accept the valuation of 12.94%. Commissioner Headrick seconded and the motion passed with 5 yea votes.

Recorder Moss gave the financial report for the month of March 2012. Commissioner Talley made a motion to approve the March 2012 finance reports. Commissioner Headrick seconded and the motion passed with 5 yea votes.

Police Report: Chief Suttles reported that there had been a lot of traffic the past weekend. He stated that he will be looking at a new cruiser in July. He reported that the new radio system is set to be online effective July 1, 2013 and he will have a price for the radios at the budget workshop. He reported that the user fee will be \$200 per month. Chief Suttles stated that all other equipment is in good condition. He mentioned that he will be putting the radar trailer out and that he is working on getting a traffic counter. Chief Suttles mentioned that he has a meeting with the Election Commission on Thursday at 1pm to discuss who lives in the City. Mayor Jenkins asked Chief Suttles if the Election Commission made the meeting request. Chief Suttles responded by saying no that he initiated the meeting and that a person is running for the City Commission that does not

live in the City and he feels that this is part of his job. There was some discussion on whether or not alcohol with meals can be served on a deck or patio. Mayor Jenkins stated that the City will need to obtain a legal opinion relating to alcohol with meals can be served on a patio or deck. Commissioner Talley asked about the rock slide red light. Chief Suttles responded by saying the completion date is set for May 28, 2012. He also reported that there are three slides, the State is currently working on the largest one, and that they have two more to complete. There was discussion regarding the Tennessee Department of Transportation rockslide cleanup. Mayor Jenkins stated that he had asked Steve Borden to have this done before the Memorial Day Weekend. Chief Suttles mentioned that it would have been better if the traffic light had been adjusted to allow three in and two out on Friday and then adjusted to all two in and three out on Saturday. Mayor Jenkins stated that he will contact Mr. Steve Borden. Mr. Tim Byrd asked about the water running across Old Highway 73. Mayor Jenkins informed Mr. Byrd that it was water from Tuckaleechee Utility.

Maintenance: Commissioner Talley mentioned that he has a quote for Spring Clean Up. He reported that Mr. Shannon Skidmore is honoring last year's terms which were \$150 per pull plus tonnage. Vice Mayor Palewski made a motion to accept Mr. Skidmore's proposal. Commissioner Wietlisbach seconded and the motion passed with 5 yeas votes. Chief Suttles spoke about possible options to repair Old Highway 73 where there is a spring. No action was taken.

Fire: Chief Stallions reported that everything is going fine. He mentioned that the department just finished up rope training. Chief Stallions spoke about Mr. Rick Brown who is retired from the National Park Service and is a class III in rope rescue. He reported that the last two motor vehicle accidents were cars off in the river. Commissioner Talley asked about the accident on Wears Valley Road. Chief Stallions reported that the Townsend Volunteer Fire Department and the Townsend Police Department worked that accident together until Rural Metro and Life Star arrived on scene. Mayor Jenkins stated that he received a letter in the mail from an Alabama tourist about a month ago commending both the Townsend Fire and Police Departments. He mentioned that in the letter the Alabama man stated he was at Apple Valley and his child got caught in a car seat and he called 911.

Recreation: No Report.

Old Business

Public Hearing and Second Reading, Ordinance 258-12-1C, An Ordinance adopting the 2006 International Residential Code for One and Two-Family Dwellings: Vice Mayor Palewski read the heading of the Ordinance out loud and opened the floor for public comment at 7:37pm. Mr. Tim Byrd asked if we had not already adopted the building code. Mayor Jenkins responded by stating that the 2006 International Building Code had already been adopted and the City was operating under the pretense that the 2006 International Residential Code was also adopted but, the ordinance did not specifically name the Residential Code as it did the building, plumbing and property maintenance codes. There being no further public comments, the public hearing was closed at 7:40pm. Mayor Jenkins made a motion to adopt Ordinance 258-12-1C. Commissioner Wietlisbach seconded and the motion passed with 5 yeas votes.

Update – Banners, Mary K Jenkins - Townsend Artisan Guild: Mayor Jenkins reported that Mrs Mary K. Jenkins could not be present as she was out of town. He reported that she had presented the idea of banners with graphics and street numbers at each intersection for directional purposes. Mayor Jenkins mentioned that she has been getting pricing. No action was taken.

New Business

Commissioner Talley stated that he wanted to discuss the need to appoint people to the Planning Commission. He proposed that the Mayor appoint from the list of names he had made. Mayor Jenkins requested that Commissioner Talley supply him with the list of names without announcing the names aloud. Mayor Jenkins stated he would review the names and give them consideration. Vice Mayor Palewski state that he was embarrassed at the last Planning Meeting. Recorder Moss stated that the Commission still needs to address the issue of having two City Commission members and the Mayor on the Planning Commission. She reported that the City Code and State Law only allows for one elected official and the Mayor. Commissioner Talley stated that he should be removed from Planning due to overlap as he is also on the BZA (Board of Zoning Appeals). Vice Mayor Palewski made a motion to appoint City Commissioner Becky Headrick to the Planning Commission and remove City Commissioner Michael Talley. Commissioner Talley seconded and the motion passed with 5 yea votes. There was a lot of discussion relating to the Planning Commission and the last Planning meeting. Vice Mayor Palewski mentioned that the number of people in attendance at the last Planning meeting was the most people he had seen present in a long time. Mayor Jenkins stated that he could not commit to appointing for all three vacancies but, would commit to one. He mentioned that he is trying to find the right blend of qualities. There was further discussion but, no action was taken.

There being no further business the meeting was adjourned.

Shelia Moss

Approve: _____
Mayor Pat Jenkins

Date