

**City of Townsend**  
**Commission Meeting Minutes**  
**For**  
**July 17, 2012**

**Attendance:** Attending the meeting was Mayor Pat Jenkins, Vice Mayor Ron Palewski, Commissioner Becky Headrick, Commissioner Michael Talley, Recorder Shelia Moss, Police Chief Ron Suttles, Police Officer Tony Rayburn, Mary K Jenkins, Suzanna Terrill, Charles King, Don & Sandy Headrick. Commissioner David Wietlisbach was absent.

**Called Beer Board Meeting:** Vice Mayor Palewski called the Beer Board meeting to order at 7:01 pm. He explained that an On Premise Permit application was submitted by Earl and Robbin Brown for Smoky Junction Restaurant. Vice Mayor Palewski stated that Chief Suttles performed the background checks which, came back clear. Each Commissioner reviewed the application. Mayor Jenkins made a motion to approve an On Premise permit for Smoky Junction. Commissioner Talley seconded and the motion passed with 4 yea votes.

There being no further business, Commissioner Talley made a motion to adjourn the Called Beer Board Meeting at 7:06 pm. Mayor Jenkins seconded and the motion passed with 4 yea votes.

**Regular Commission Meeting**

**Pledge:** Mayor Jenkins opened the meeting with the Pledge of Allegiance at 7:07 pm.

**Minutes:** A motion to approve the June 19, 2012 minutes was made by Vice Mayor Palewski. Commissioner Headrick seconded and the June 19, 2012 minutes passed with 4 yea votes. A motion to approve the July 11, 2012 minutes pending a grammar correction on line twelve (as mentioned by Vice Mayor Palewski) was made by Commissioner Headrick. Commissioner Talley seconded and the July 11, 2012 minutes passed with 4 yea votes.

**Finance Report:** Recorder Moss informed the Commission that the Alumni had signed a contract with Pestech for the building. She stated that the Alumni is not asking the Commission for anything but, she feels that the City should chip in on the bill which is \$2565 for termites and \$250 for ants, wasps, centipedes, roaches, crickets, rats, fleas, silverfish, and spiders. Recorder Moss stated that these totals are the initial price for first time contracts and that there are quarterly and annual amounts which she is not addressing at this time. There was some discussion. No action was taken. Recorder Moss then gave the finance reports for the month of June. Commissioner Headrick made a motion to approve the June finance reports. Vice Mayor Palewski seconded and the motion passed with 4 yea votes.

**Police Report:** Chief Suttles reported that the department had a busy month. He mentioned that there was one fatality and that storm damage had been cleaned up. He reported that the backhoe blew a cylinder and the dump truck broke down. Chief Suttles stated they used Mr. Glen McCampbell's truck during the storm clean up. Chief Suttles stated that he was allowing brush from the storm to be piled on the City property to be burned. He reported that there were power outages and some homes with damage. Chief Suttles reported that an arrest had been made on a hit and run from 2011. Mayor Jenkins commended all departments and agencies that were involved in response to the storm.

**Maintenance:** Commissioner Talley spoke about the city roads and needed repairs. He spoke about Myers Road and the city limits on that road. He mentioned that the City needs the County Engineer to assess the situation on Old Highway 73 before it is paved. Commissioner Talley

mentioned that he has an understanding that the County is willing to help. Mr. Don Headrick asked about the city limits and stated that the City may get a better price if asphalt is purchased by tonnage. Mr. Headrick mentioned that when he was on the Commission the City of Maryville helped a lot. Commissioner Talley spoke about a contract with the State for mowing the Right of Way. He mentioned that the City would have to assume all road and Right of Way maintenance and would have to provide proof that they have the manpower, equipment, and are capable. Commissioner Talley mentioned that he spoke with Gene in mowing and was informed that mowing in Townsend would be done at the end of July. Commissioner Talley also mentioned that Tommy Spiva in curbing informed him that the State has to borrow Knoxville's equipment and that curbing is only done one time per year.

**Fire:** No Report

**Recreation:** No Report

**Old Business**

**Update- Banners, Mary K Jenkins – Townsend Artisan Guild:** Mrs. Jenkins provided the Commission with copies of what the banners would look like and three price estimates. There was some discussion. Commissioner Talley mentioned that the quote from last year to increase the size of city signs to ten by ten's was four hundred ninety two dollars but, plans to obtain a new quote to review at the next Commission meeting. Commissioner Headrick referenced two speed limit signs on Chestnut Hill Road that had two different speed limits listed. No action was taken other than Mayor Jenkins request that Mrs. Jenkins take the three quotes and build a comparison and report back next month.

**New Business**

**City Slogan, "Gateway to Cades Cove":** There was some discussion regarding the proposed City of Townsend slogan and slogans from other municipalities. Vice Mayor Palewski made a motion to approve "Gateway to Cades Cove" as the slogan for the City of Townsend. Commissioner Talley seconded and the motion passed with 4 yea votes. Mayor Jenkins committed to completing and submitting trade mark paperwork for the slogan. Mayor Jenkins requested that the slogan be used on the City's letterhead and envelopes.

**First Reading: Ordinance 262-12-1P; An Ordinance amending section 8-309 of the City of Townsend Zoning Code:** Mayor Jenkins read Ordinance 262-12-1P aloud. Vice Mayor Palewski made a motion to approve Ordinance 262-12-1P on first reading. Commissioner Headrick seconded and the motion passed with 4 yea votes.

Commissioner Talley asked for clarification on expiration time lines for site plans and building permits. Recorder Moss agreed to inform Planner Joe Barrett of the inquiry so that it could be discussed at the next Planning Commission meeting.

Mr. Don Headrick stated that he has seen strange things happen and people just get out (of being a Commissioner). He asked about continuity. There was some discussion. Mayor Jenkins stated that his full intention was to sit down with the new Mayor and fill them on everything.

There being no further business the meeting was adjourned at 8:50pm.

\_\_\_\_\_  
Shelia Moss

Approve: \_\_\_\_\_  
date

Title: \_\_\_\_\_