

City of Townsend
Commission Meeting Minutes
For
October 16, 2012

Attendance: Attending the meeting was Mayor Michael Talley, Commissioner Ron Palewski, Commissioner Jackie Suttles, Commissioner David Wietlisbach, City Recorder Shelia Moss, Police Chief Ron Suttles, D.L. Martin, Pat Jenkins, Iva Butler, William Irby, Mary Ann Ashworth, and Alicia McClary. Vice Mayor Becky Headrick was absent.

Pledge: Mayor Talley opened the meeting with the Pledge of Allegiance at 7:01 pm.

Minutes: A motion to approve the September 18, 2012 minutes pending one spelling correction was made by Commissioner Palewski. Commissioner Suttles seconded and the September 18, 2012 minutes passed with 4 yea votes.

Finance Report: Recorder Moss gave the finance reports for the month of September. Commissioner Wietlisbach made a motion to approve the September finance reports. Commissioner Suttles seconded and the motion passed with 4 yea votes. Recorder Moss reported that the current agreement with AT&T was about to expire. She gave the Commissioner's a copy of a proposal from Comcast as well as a list of options from AT&T. She explained that to lower our rates with AT&T we would have to add a service. There was some discussion and this item was deferred to the next meeting.

Police Report: Chief Suttles reported that there has been a lot of traffic. He mentioned that the Fall Festival was great, that some people used the shuttle buses, and that he had not received any complaints. Chief Suttles reported that there had been five break-ins at area businesses.

Maintenance: Chief Suttles reported that repairs are being made to the dump truck. He mentioned that lines on the truck have broken due to erosion caused by salt. He also reported that the City is going to need a new mower soon. There was some discussion regarding mowers. Chief Suttles reported that the City has enough salt left over for this year. He also reported that he has two community service workers that are assigned to clean up in various areas. Mayor Talley asked about liability relating to community service workers. Chief Suttles stated that the City has no liability as the Parole Officer accepts liability. Mr. Jenkins reported that a bike trail light was out, that there was gravel on the bike trail at the garage, and asked for an update on the paving contract. Recorder Moss gave an update on the paving contract. Chief Suttles stated that maintenance sweeps the trail at the garage and that he and Commissioner Suttles have been watching the bike trail lights and have noticed a problem with five of them. There was some discussion relating to the bike trail lighting. No action was taken.

Fire: Mr. D.L. Martin reported that all is going well and that the Fire Department has two rope classes scheduled for next month. He reported that the fire department made nine thousand dollars from parking at the Fall Festival. He reported that now through March burn permits are required and that they can be obtained online. He also stated that Stan Totten or Chief Don Stallions can answer questions relating to Townsend's fire rating.

Recreation: There was discussion relating to the parade. The only suggested theme was "A Vintage Christmas". Commissioner Suttles asked for suggestions for a Parade Marshall. Recorder Moss was charged with drafting this year's entry form.

Old Business

Mayor Talley mentioned that he wanted to schedule workshops to work on the personnel policy, the City Charter, beer regulations, and non-resident property owner voting. He also reported that he had appointed Alicia McClary and Chester Richardson to the Planning Commission. Terms for the Planning Commissioners were established and are as follows: Mr. Chester Richardson, 5 years; Ms. Alicia McClary, 4 years; Ms. Jo Anne Funk, 3 years; Mr. Steve Fillmore, 2 years; and Mrs. Sandy Headrick, 1 year.

New Business

Mr. Jenkins handed out a packet to each Commissioner and then began speaking about the plan he developed relating to traffic calming. Mayor Talley stated that he likes the plan. Mr. Jenkins stated that it could take five to ten years to implement. Commissioner Wietlisbach mentioned needing to seek external funding. There was some discussion. Mr. Jenkins and Ms. McClary both volunteered to go to the Safe Route's to School grant training scheduled for October 30, 2012 in Crossville.

There was some discussion regarding the location for the banners however no action was taken.

There being no further business, the meeting was adjourned at 8:30 pm.

Shelia Moss

Approve: _____

date

Title: _____