

**City of Townsend**  
**Commission Meeting Minutes**  
**For**  
**January 15, 2013**

**Attendance:** Attending the meeting was Mayor Michael Talley, Vice Mayor Becky Headrick, Commissioner Jackie Suttles, City Recorder Shelia Moss, Police Chief Ron Suttles, Fire Chief Don Stallions, Charles King, Rick Russell. Commissioners Ron Palewski and David Wietlisbach were absent.

**Pledge:** Mayor Talley opened the meeting with the Pledge of Allegiance at 7:00 pm.

**Minutes:** A motion to approve the December 18, 2012 minutes was made by Vice Mayor Headrick. Commissioner Suttles seconded and the December 18, 2012 minutes passed with 3 yeas votes.

**Finance Report:** Recorder Moss gave the finance reports for the month of December 2012. Vice Mayor Headrick made a motion to approve the December 2012 finance reports. Commissioner Suttles seconded and the motion passed with 3 yeas votes.

**Police Report:** Chief Suttles reported that Officer Shearl would be out for a couple of weeks due to illness. He reported that the Lexus and dump truck are being repaired by Physicians Auto.

**Maintenance:** Chief Suttles mentioned the dump truck being repaired. He also reported that all drains have been cleaned and opened.

**Fire:** Chief Stallions reported that they have been busy. He reported that when an evacuation plan is initiated, you have to be able to tell the evacuee's where to go. He reported that the Red Cross set up the Tuckaleechee United Methodist Church (TUMC) to receive evacuee's from along Little River. There was some discussion about the voluntary evacuation order for Dark Island.

**Recreation:** There was some discussion about the 2013 Parade. Vice Mayor Headrick made a motion to move the 2013 Christmas Parade to the second Sunday, December 8, 2013. Mayor Talley seconded and the motion passed with 3 yeas votes.

### **Old Business**

Public Hearing and Second Reading - Ordinance 263-13-1C, An Ordinance Amending Ordinance 233-07-1C and Adopting 2006 International Building Code Fees: Mayor Talley read the Ordinance aloud and then opened the public hearing at 7:18pm. There being no public input the public hearing was closed at 7:20pm. Vice Mayor Headrick made a motion to approve Ordinance 263-13-1C on second reading. Commissioner Suttles seconded and the motion passed with 3 yeas votes.

### **New Business**

Tammi Ford, Chamber of Commerce: Mayor Talley deferred this to the next month. He handed out packets from the Chamber of Commerce to the Commissioner's and asked they review the material enclosed prior to next month's meeting.

Mayor Talley, Community Development Block Grant (CDBG) – Tuckaleechee Utility District: Mayor Talley introduced Mr. Rick Russell. Mr. Russell explained the CDBG and the requirements for applying. He mentioned that the Tuckaleechee Utility District could be the sub grantee and

and could reach the income requirement. He mentioned that the Tuckaleechee Utility District is currently doing a survey to prove that fifty one percent fall in the low to moderate income category (\$42,000 per year). He reported that it is a seventy percent grant and that the Tuckaleechee Utility District will be responsible for the thirty percent match. Mr. Russell mentioned that Ivens & Ivens had put together bid packets to meet federal requirements and that a public hearing is scheduled for January 22, 2013 at 7pm. He reported that he did not know the amount of the grant but knew the application deadline is the end of February. Mayor Talley read Resolution 246-13-1C aloud. Mayor Talley made a motion to approve Resolution 246-13-1C. Vice Mayor Headrick seconded and the motion passed with 3 yea votes.

First Reading: Ordinance 264-13-1C, An Ordinance of the City of Townsend, Tennessee Adopting the Rules of the Road Contained in Tennessee Code Annotated: Mayor Talley read the Ordinance aloud. There was some discussion. Mayor Talley made a motion to approve Ordinance 264-13-1C on first reading. Commissioner Suttles seconded and the motion passed with 3 yea votes.

First Reading: Ordinance 265-13-1C, An Ordinance to Authorize Local Enforcement of the Financial Responsibility Law of 1977: Mayor Talley read the Ordinance aloud. There was some discussion. Vice Mayor Headrick made a motion to approve Ordinance 265-13-1C on first reading. Commissioner Suttles seconded and the motion passed with 3 yea votes.

First Reading Ordinance 266-13-1P, An Ordinance to Amend the Site Plan Requirements to Include Time Periods for Corrections and an Expiration Period: Mayor Talley read the Ordinance aloud. There was some discussion. Vice Mayor Headrick made a motion to approve Ordinance 266-13-1P on first reading. Commissioner Suttles seconded and the motion passed with 3 yea votes.

First Reading Ordinance 267-13-1P, An Ordinance Amending the Zoning Ordinance of the City of Townsend, Tennessee, Article III, Definitions by Expanding the Definition of Clinics and Adding Methadone and Pain Clinics as a New Definition and Specifying Such Uses as Conditional Uses in the B-1, General Business District: Mayor Talley read the Ordinance aloud. there was some discussion. Mayor Talley made a motion to approve Ordinance 267-13-1P on first reading. Commissioner Suttles seconded and the motion passed with 3 yea votes.

First Reading Ordinance 268-13-1C, An Ordinance Amending the Text of the Code of Ordinances of the City of Townsend, Tennessee, Title , Chapter , Pain Management Clinics: Mayor Talley explained that no action will be taken on Ordinance 268-13-1C upon advisement from the City Attorney.

Mayor Talley – Damico Trespassing Case: Mayor Talley informed the Commission that they needed to take formal action on how the City wanted to pursue this case. There was some discussion. Mayor Talley made a motion to pursue the Damico trespassing case in the broad sense. Vice Mayor Headrick seconded and the motion passed with 3 yea votes.

There being no further business, the meeting was adjourned at 8:20 pm.

\_\_\_\_\_  
Shelia Moss

Approve: \_\_\_\_\_  
Title: \_\_\_\_\_  
date