

## City of Townsend

### Beer Board and Commission Meeting Minutes

For

March 18, 2014

**Attendance:** Attending the meeting was Mayor Michael Talley, Vice Mayor Becky Headrick, Commissioner Jackie Suttles, Commissioner Ron Palewski, Commissioner Kenny Myers, Recorder Shelia Moss, Police Officer Tony Rayburn, Jason Thurston, Anne Delyea, Doug Ridley, Marsha Jaranowski, Charles Tippitt, Jan Foreman, Rick Russell, Debbie Baum, and Iva Butler.

**Called Beer Board:** Chairwoman Headrick opened the Beer Board meeting at 7:02pm. She explained that Mr. and Mrs. Thurston have applied for an on premise beer permit for Campfire Grill. There was some discussion about seating. Mr. Thurston mentioned that Mr. Walter Caines had seating for fifty five. He also mentioned that he had swapped booths for chairs which allowed him to have seating for up to sixty. Mr. Thurston stated that the projected opening date is April 1, 2014. Mayor Talley stated that beer sales and consumption must be within the confines of the restaurant and not on the patio. Mayor Talley made a motion to approve the on premise beer permit for Campfire Grill. Commissioner Myers seconded and the motion passed with 5 yea votes.

Mrs. Delyea presented the requested documentation for her permit application which was submitted and reviewed in February. Mayor Talley made a motion to approve an on premise beer permit for Backporch Seafood Restaurant. Commissioner Palewski seconded and the motion passed with 5 yea votes.

There being no further business, Chairwoman Headrick closed the beer board meeting at 7:07pm.

#### Regular City Commission

**Pledge:** Mayor Talley opened the meeting with the Pledge of Allegiance at 7:09 pm.

**Minutes:** Vice Mayor Headrick made a motion to approve the February 18, 2014 minutes pending two corrections. Commissioner Palewski seconded and the motion passed with 4 yea votes. Commissioner Kenny Myers abstained.

Commissioner Kenny Myers made a motion to approve the March 11, 2014 minutes pending one spelling correction. Commissioner Suttles seconded and the motion passed with 4 yea votes. Vice Mayor Headrick abstained.

**Finance Report:** Recorder Moss handed the fiscal year 2015 Tennessee Consolidated Retirement System (TCRS) valuation to Mayor Talley. Recorder Moss explained that TCRS submits a valuation annually for the Commission to approve and the Mayor to sign. She reported that the valuation reflects a reduced city contribution of 12.45%. There was some discussion. Mayor Talley asked Recorder Moss to schedule a meeting with a TCRS representative for the called meeting on April 8, 2014 at 6:30.

Recorder Moss then presented the Attorney General Opinions that she had received via email relating to donations. There was some discussion. Commissioner Myers made a motion to accept copies of 990's and the completed previous year's operating budget as the financial statement for entities requesting donations that are not required to have an annual audit. Commissioner Palewski seconded and the motion passed with 5 yea votes.

Recorder Moss then gave the finance reports for the month of February 2014. Mayor Talley made a motion to approve the February 2014 finance reports. Vice Mayor Headrick seconded and the motion passed with 4 yea votes.

**Police Report:** Officer Tony Rayburn reported that Chief Suttles may not make it to the meeting as he was out on a call.

**Maintenance:** There was some discussion about the bike trail and Old Highway 73. Commissioner Myers stated that the City needs to get rid of the grass problem in order to fix the bike trail. Mayor Talley asked Commissioner Myers to advise the Police Chief and Maintenance about vegetation killer. Ms. Foreman mentioned that the closed signs at the one lane bridge are so close to the bridge that pedestrian passage is tight. Mayor Talley stated that he will talk to Mr. Dunlap about the closed bridge signs.

**Fire:** No Report

**Recreation:** No Report

**Library:** No Report

**Old Business**

**Resolution 253-14-1C, Citizen Complaint Procedure:** There was some discussion about this procedure. Mayor Talley requested this Resolution be postponed to a later date after some revisions to streamline the Complaint process is made.

**Resolution 255-14-1C, Tuckaleechee Utility District CDBG:** Mr. Rick Russell explained that more grant funds were now available for this project and a new resolution needed to be adopted to apply for those additional funds. He reported that it will be September or October before he knows if the City of Townsend was awarded the grant. Mayor Talley and Commissioner Myers disclosed the fact that both of them serve on the water board and that neither of them stand to gain anything from this grant. Vice Mayor Headrick made a motion to approve Resolution 255-14-1C. Commissioner Suttles seconded and the motion passed with 3 yea votes. Mayor Talley And Commissioner Myers abstained.

\*The agenda was amended to address Ordinance 272-14-1C prior to Resolution 254-14-1C.

**Public Hearing and Second Reading, Ordinance 272-14-1C, Personnel Policy:** Mayor Talley explained Ordinance 272-14-1C and then opened the public hearing at 8:07pm. Officer Rayburn stated that he was concerned that there was no verbage about injury while on duty, no chain of command reference, and no course of disciplinary action. There was some discussion about the personnel policy between Officer Rayburn, Recorder Moss, and Mayor Talley. There being no further comments or discussion, Mayor Talley closed the public hearing at 8:25pm. Mayor Talley made a motion to reject Ordinance 272-14-1C. Commissioner Myers seconded and the motion passed with 5 yea votes.

**Resolution 254-14-1C, Personnel Policy (Repeal):** There was no action taken.

**Ordinance 273-14-1C, Regulations for Impound and Sale Proceed Disbursement:** Ordinance 273-14-1C was postponed until Chief Suttles could be present.

**New Business**

**Ordinance 275-14-1C, Local Sales Tax:** There was some discussion about Local Sales Tax and the opportunity to establish a city local sales tax rate if the Blount County referendum to increase local sales tax to the maximum amount fails. Commissioner Myers made a motion to approve Ordinance 275-14-1C as prepared. Vice Mayor Headrick seconded and the motion passed with 5 yea votes. The Commission scheduled a called meeting for March 31, 2014 at 7 pm for the public hearing and second reading.

There being no further business, Commissioner Myers made a motion to adjourn at 8:43 pm. Vice Mayor Headrick seconded and the motion passed with 5 yea votes.

\_\_\_\_\_  
Shelia Moss

Approved: \_\_\_\_\_ date \_\_\_\_\_  
Title: \_\_\_\_\_